

PRIMARY SCHOOL

FORM OF AGREEMENT FROM PARENT/GUARDIAN

I _____ the parent /guardian of _____ will be held responsible for the school fees of my child. I do understand that the fees are to be paid on or before the first (1st) day of each month. Failure to do so may result in the school taking appropriate action, which may include legal.

Parent Signature _____ Date: [Year] _____ [Month] _____ [Day] _____

GOLDEN RULES OF THE INSTITUTE
PRIMARY SCHOOL

1. School begins at 07:00 am and assemblies are held every Mondays, Wednesdays and Fridays in the school hall. Punctuality must be observed. Morning devotions are to be attended and respected.
2. A complete uniform is to be worn everyday. Learners are to bring their sports attire to change on Wednesdays when going for sports. Any additional wear other than the school uniform will be confiscated.
3. It is compulsory for every learner to participate in sports. If you suffer any ailment, please submit a doctor's certificate together with this form upon registration.
4. Classes are to be consistently attended. Bunking or absenting one self from school (awol) for the purpose of visiting pubs, bars, gambling centers, and or selling illegal drugs during learning hours will be automatically given transfer letters.
5. Smoking, drinking alcohol, and coming to school drunk is not allowed. Anyone found guilty will be up for expulsion with transfer.
6. Engaging into things mentioned in rule five (5) above whilst in our school uniform is punishable with instant expulsion. You may not loiter in town during school time in school uniform.
7. No student is allowed to carry a **CELLPHONE** to school. Any cellphone found in your possession [whether switched on or off] will be confiscated from you and your parent/guardian will be called to have it back.
8. No toys, pocket radios, sunglasses, earphones, headphones or pornographic materials are allowed in the school.
9. Disrespectful to educators, bullying and using vulgar language within the school premises will not be tolerated.
10. Stealing or theft is prohibited. Offenders will be suspended from school.
11. Any damage to school or personal property, willful or other will be to the account of the parent.
12. No learner should:
 - a. Come to school after 07:15. No late coming is accepted unless otherwise clear evidence is produced.
 - b. Bring firearm or any form of weapon.
 - c. Leave the school premises without permission from the class teacher.
 - d. Strictly no visitors are allowed during learning hours.
 - e. Littering, messing, writing on walls or making excessive noise is not allowed.
13. Parents will be notified in writing or telephonically pertaining to any misconduct and disciplinary action to be taken against your child.
14. A child will not be allowed to attend classes if he/she failed to bring a parent for a hearing until such requirement is met.

Declaration

I _____ who is doing Grade ____ have read and understood the above golden rules and I will abide by the school regulation. I understand that the school will take appropriate measures if I break any of the rules above.

PARENT'S SIGNATURE: _____ **DATE:** _____

STUDENT'S SIGNATURE: _____ **DATE:** _____